



P.E. Society's  
**Modern College of Pharmacy**  
Nigdi, Pune – 411 044



**APPLICATION FOR LEAVING CERTIFICATE**

Date: \_\_\_\_\_

To,  
**The Principal,**  
Modern College of Pharmacy,  
Nigdi, Pune – 411 044.

**Sub : Request for issuing of Leaving Certificate.**

Sir,

I \_\_\_\_\_(full name) have passed out FY / SY /TY /FOURTH/  
FIFTH/ SIXTH Year **Pharm .D / POST BACCALAUAEETE** exam held in the year\_\_\_\_\_. I am leaving the  
college on completion of my degree/without completion of the course

I request you to please issue me Leaving Certificate. My relevant details are furnished below.

1. Date of Birth \_\_\_\_\_(In words)\_\_\_\_\_

2. Place of Birth \_\_\_\_\_Nationality / Domicile \_\_\_\_\_

3. Last College attended prior to Modern College of Pharmacy \_\_\_\_\_

4. Academic year of Admission in Modern College of Pharmacy: FY/Fourth Year

Transfer in \_\_\_\_\_

5. Religion / Race \_\_\_\_\_Sub Caste \_\_\_\_\_

6. Category : SC / ST / DTNT / VJNT / OBC / SBC / OPEN.

7. Year in which last term kept in Modern College of Pharmacy \_\_\_\_\_

8. Reason for Leaving Certificate \_\_\_\_\_

9. I am enclosing herewith the following documents for your record :

- A copy of the mark list of the last University Examination.
- A Xerox copy of the receipt of fees paid for current admission year.
- F.I.R. in case of Duplicate LC.
- Duplicate L.C. for migration –Documents required-attach a copy of fees paid receipt/any of other admission proof of the concerned college or institute in which you are going to study further.

10. "No Dues Certificates" from the concerned departments should be submitted along with this application

Thanking you,

Yours faithfully

(Signature of Student) Mobile No. :

**Note : Students should collect their LC personally.**